District 8 Guide to Elections and Service

(Last Amended March 1, 2025)

District Guidelines:

The District Guidelines should be reviewed annually.

District Committee:

A District Committee is composed of all the Group GSRs and committee chairs. Other AA members may also participate in the District Committee.

District Meetings:

The district meeting shall be held monthly on the first Saturday of each month at 5:30pm, unless a majority of the GSRs voting at any District meeting agree that they should be held at a different time or date. Meetings shall be held, on a rotating basis at the Dry Dock meeting room in Osage Beach and the New Beginnings meeting room in Greenview, unless a majority of GSRs voting at any District meeting agree that the meeting should be held at a different location. Access to the meetings by remote means such as Zoom, Skype, MS Teams or another similar platform will be made available if it can be reasonably provided.

Voting:

Voting members are GSRs. In the case of tie vote, the DCM may vote.

Elections:

Elections are held at the June District meeting with service beginning at the July District meeting.

Elections are held using the Third Legacy procedure as outlined in the Service Manual.

The District elects DCM and alternate, Secretary and alternate, and Treasurer and alternate.

Committee chairs are elected by the committee members and affirmed by the District during elections. However, the District may elect the committee chair if there is no membership in a committee to do so.

The Election Schedule:

The AA Service Manual suggests that elections should take place after the group elections and before the Area election. District elections will be held at the June District meeting. It is recommended that group elections be held at the last group conscience meeting before the District election. Those in outgoing service positions are encouraged to attend at least one district meeting with their successor.

District 8 Service Positions Qualifications and Responsibilities:

Qualifications are the same for the Chairperson and the Alternate. The District may alter qualifications for a specific position per vote at the District meeting.

The Alternate is listed with the trusted servant position; the Alternate will replace the trusted servant should the trusted servant not be able to fulfill the obligation either temporarily or permanently. The responsibilities are to be split between the chair and the alternate as they see fit.

The Alternate position is not a stepping-stone to the Trusted Servant position. Should a Trusted Servant vacancy occur during the servant's time in office, the Alternate would replace the servant only to the end of the elected term. A new alternate will need to be elected to fill the vacated position.

Accessibility Chairperson and Alternate

Qualification

Two or more years continuous sobriety.

Responsibilities

Assure that individuals with accessibility needs are provided meetings or materials.

Provide accessibility information for each district group/meeting to the secretary for the W&W and the website committee.

Order needed accessibility materials from Area and/or GSO.

Attend Accessibility committee of Area 39 Assemblies

Keep current the Accessibility Workbook and AA Accessibility Guidelines

The Accessibility Chairperson position is a District non-voting position.

Archives Chairperson and Alternate

Qualification

Two or more years continuous sobriety.

Responsibilities

Order needed archive materials from Area and/or GSO.

Maintain the District Archives (which include district and group proceedings).

Provide copies of the district archives to the Area Archivist and GSO Archivist.

Develop and maintain communication with Area Archivist and Archives committee.

Attend Archives committee of Area 39 Assemblies.

Keep current the Archives Workbook and AA Archives Guidelines.

The Archives Chairperson position is a District non-voting position.

Bridge the Gap Chairperson and Alternate

Qualification

Two or more years continuous sobriety.

Responsibilities

Develop and maintain communication with Area Bridge the Gap committee.

Build and maintain the District temporary contact list of one male and one female contact for each geographic area/zip code around the lake.

Provide Bridge the Gap (BTG) information sheets to District wide facilities; e.g., treatment centers, correctional facilities, medical, and nursing home facilities.

Attend Bridge the Gap committee of Area 39 Assemblies.

Keep current the Bridge the Gap Workbook and AA Bridge the Gap Guidelines.

The Bridge the Gap Chairperson position is a District non-voting position.

Corrections Chairperson and Alternate

Qualification

Three or more years continuous sobriety.

“Non-AA Qualification” - VIC certification as needed by corrections facilities.

Responsibilities

Participate in and support correction (detention, jails, and prisons) facility AA meetings.

Carry the message to correction facilities that do no have their own AA meetings.

Provide AA literature to individual alcoholic offenders as appropriate.

Assure that the District BTG has been contacted for each individual and/or facility as needed.

Assure that the District W&W has been made available for each facility as needed.

Attend Corrections committee of Area 39 Assemblies.

Keep current the Corrections Workbook and AA Correction Guidelines

The Corrections Chairperson position is a District non-voting position.

CPC/PI (combined in District) Chairperson and alternate

Qualification

Three or more years continuous sobriety.

Responsibilities

Provide W&W in District wide hotels/motels and professional offices (to include medical, psychological/counseling, and educational).

Provide AA CPC/PI literature and PSA's to professional offices and public sites.

Establish and maintain contact between professional offices and District.

Provide for yearly educational information sharing event for District wide professionals.

Attend CPC/PI committee of Area 39 Assemblies.

Keep current the CPC and PI Workbooks and AA CPC and PI Guidelines

The CPC/PI Chairperson position is a District non-voting position.

DCM and Alternate

Qualification

Five or more years continuous sobriety.

Responsibilities

Chair the District meetings.

Attend each group's conscience at least twice during the yearly service.

Attend, participate in, and report on: Area 39 Assemblies, Area DCM meetings and District sponsored events', attend SWRAASA, Southwest Regional Forum if District funding is available to reimburse the DCM's reasonable expenses for attendance such as mileage and accommodation.

Assure that the Delegate's conference report is presented to the District's groups.

Assure adherence to and maintenance of District position qualifications and responsibilities.

Vote at the District meeting only to break a tie-vote.

Grapevine Chairperson and Alternate

Qualification

One or more years continuous sobriety.

Responsibilities

Maintain the District Grapevine/LaVina display.

Provide the display as requested.

Willingness to sell the Grapevine/LaVina and its materials.

Attend Grapevine/LaVina committee of Area 39 Assemblies.

Keep current the Grapevine Workbook and AA Grapevine Guidelines.

The Grapevine Chairperson position is a District non-voting position.

Literature Chairperson and Alternate

Qualification

Two or more years continuous sobriety.

Responsibilities

Maintain the District literature display.

Provide the display as requested.

Maintain District literature supply.

Buy AA literature as requested by Groups at the District Meetings.

Distribute ordered material at District meeting (no deliveries outside of District Meeting).

Attend Literature committee of Area 39 Assemblies.

Keep current the Literature Workbook and AA Literature Guidelines.

The Literature Chairperson position is a District non-voting position.

Secretary and Alternate

Qualification

Two or more year's continuous sobriety.

Responsibilities

Take minutes and provide copies of the minutes of each district meeting. (NOTE: DCM, GSRs and committee reports must be presented orally at the District meeting and in writing to the Secretary during the District Meeting. Discussed topics will be summarized (not detailed) by the secretary in written format.

Develop with the aid of the DCM an agenda for the next District meeting.

Maintain and provide to each group and our Webmaster a monthly "Where and When" (W&W) list of each AA affiliated meeting within the district. Providing revisions to the W&W is the responsibility of the GSR not the secretary.

Last names of AA members may not be used in any area or district documentation.

Provide Agenda, Minutes, and W&W and district handouts to each GSR and Committee not

later than one week after the District meeting. Either email or postal mail may be used to distribute information.

Provide updated W&W with cover information to all three central offices.

Maintain and provide a current Confidential List quarterly to each group and District trusted

servant.

Maintain the district computer with thumb drive. Electronically save all district data.

Provide copies of all District items to the District Archivist.

The Secretary position is a District non-voting position.

Treasurer and Alternate

Qualification

Two or more years continuous sobriety.

Ability to balance a checkbook.

Responsibilities

Maintain and provide a monthly financial condition statement of the District.

Record income and pay budgeted expenses in a timely manner.

Develop and maintain a yearly budget for the district functions and committees.

Keep current Finance Guidelines.

The Treasurer position is a District non-voting position

Treatment Chairperson and Alternate

Qualification

Two or more years continuous sobriety.

Responsibilities

Participate in and support treatment facility AA meetings. Assure that there is a weekly speaker with a minimum of one-year sobriety for each treatment center AA meeting.

Carry the message to treatment facilities that do not have their own AA meetings.

Assure that the District BTG has been contacted for each individual and/or facility as needed.

Assure that the District W&W has been made available for each facility as needed.

Attend Treatment committee of Area 39 Assemblies.

Keep current the Treatment Workbook and AA Treatment Guidelines.

The Treatment Chairperson position is a District non-voting position.

District Liaison and Alternate

Qualification

Two or more years continuous sobriety.

Functional computer skills.

Access to the Internet.

Responsibilities

Maintain the District's Website link to www.wamo-aa.org.

Update the "Locate a Meeting" information monthly based on the most recent W&W.

NOTE: Accuracy of information is the responsibility of the Groups.

Update the "Events" information for Groups, District, Area, Regional, and GSO AA sponsored

events.

Update the "Committee" information.

Attend Website committee of Area 39 Assemblies.

Keep current the AA Website Guidelines.